

# Outreach reservation form page 1 of 2

ALL OUTREACH RESERVATIONS MUST BE MADE WITH THIS FORM.

RESERVATIONS MUST BE MADE AT LEAST 21 DAYS BEFORE YOUR DESIRED PROGRAM DATE.

> Outreach programs are offered year round

> All dates and times are subject to availability

Please fax this form to:

Fax: 312-939-2195

Attn: Group Reservations

## About you

Today's Date

Name of school or group \_\_\_\_\_

Contact person's full name \_\_\_\_\_

Contact person's e-mail \_\_\_\_\_

School address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

School phone # \_\_\_\_\_ School fax # \_\_\_\_\_

Total # of students \_\_\_\_\_ Grade(s) of classes \_\_\_\_\_

So we can better serve your group, please check all that apply:

Bilingual/ESL  Special needs  Other

Please describe the above:

\_\_\_\_\_

## About our visit to you

Date of visit \_\_\_\_\_

1<sup>ST</sup> choice \_\_\_\_\_

2<sup>ND</sup> choice \_\_\_\_\_

3<sup>RD</sup> choice \_\_\_\_\_

## Outreach Programs at your School

After receiving your reservation, we will call to determine start times for each program.

\$250 each	<b>AUDITORIUM PROGRAMS:</b> MONDAY-FRIDAY (UP TO 75-250 STUDENTS)	NUMBER OF PROGRAMS	GRADES OF STUDENTS	NUMBER OF STUDENTS PER PROGRAM
K-2	Whales: Living Large			
	Shark Encounter!			
3-5	Amazon: Raised on the River			
\$50 each	<b>MODULE PROGRAM:</b> MONDAY-FRIDAY (UP TO 40 STUDENTS)			
K-2	Amazon: River House Challenge			

## Program Location

All programs require a room with a ceiling no lower than 12 feet. Please ensure that the room will be available an hour before the start of the first program and a half-hour after the last program. You will not need to provide any audiovisual equipment.

Auditorium or theater  Gymnasium  Other (describe below)

\_\_\_\_\_



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## Program Fees

Auditorium Programs

\_\_\_\_\_ x \$250 = \_\_\_\_\_  
# of Programs      Price Per Program      Total Fee

Module Program

\_\_\_\_\_ x \$50 = \_\_\_\_\_  
# of Programs      Price Per Program      Total Fee

Note: A travel surcharge of \$0.80/mile will be added to your total fee.

## Payment Options

Check (mail upon receipt of confirmation)

Credit card

## Credit Card Payment

Credit card type       Visa       Mastercard       Discover

Name on card \_\_\_\_\_

Card # \_\_\_\_\_      Expiration date \_\_\_\_\_ / \_\_\_\_\_

How do you prefer to receive your confirmation?       Fax       Mail

You will receive a confirmation letter when your reservation is booked. If you have any questions regarding an existing reservation, please e-mail [grouppreservations@sheddaquarium.org](mailto:grouppreservations@sheddaquarium.org) and be sure to include your confirmation number.

